

Meeting Notes

Power of Choice – Readiness Working Group

MEETING: POC–RWG Meeting 1
DATE: Friday 5 August 2016
TIME: 10:00 AM – 12:30 PM
LOCATION: AEMO's Melbourne Office and Teleconference

Attendees:

Attendees	Company	Location
Aakash Sembey	Momentum Energy	Melbourne
Aarti Hariharan	Agility	Phone
Alex Badham	Dept. of Environment, Land, Water and Planning – VIC	Melbourne
Andrew Mair	Vocus	Melbourne
Andrew Peart	AGL	Melbourne
Andrew Varley	Ergon Energy Corporation Limited	Phone
Anna Russo	Endeavour Energy	Phone
Charles Coulson	Metropolis	Phone
Chris Amos	Ausgrid	Phone
Darren Bailey	Origin	Melbourne
David Tealby	EDMI	Melbourne
David Woods	SA Power Networks	Phone
Dean Van Gerrevink	Vector Advanced Metering Services	Melbourne
Debbie Voltz	Essential Energy	Phone
Doug Miles	Energex	Phone
Felicity Stening	Pooled Energy	Phone
Gareth Morrah	Ergon Energy Corporation Limited	Phone
Helen Stimpson	Active Stream	Melbourne
Hilary Priest	Mojo Power	Phone
Ian Wolhuter	Power Metric	Phone
Jeff Roberts	ActewAGL	Phone
Joanne Rankine	GMDR	Melbourne
Jonathan Khor	Metering Dynamics	Phone
Justin Betlehem	AusNet Services	Melbourne
Justin Poole	Aurora Energy	Melbourne
Kambiz Vessali	Power & Water Corporation	Melbourne
Kate Reid	Australian Energy Market Commission (AEMC)	Phone

Kerry Galloway	Australian Energy Market Operator (AEMO)	Melbourne
Lance McMin	Secure Meters (Australia) Pty Ltd	Phone
Lara Pasinati	SGP Consulting	Melbourne
Louizanne Diaz	Serviceworks Management	Melbourne
Malcolm Hempel	Pacific Hydro	Melbourne
Mark Riley	AGL	Melbourne
Michael Whitfield	Dept. of the Environment & Energy – Commonwealth	Phone
Michelle Norris	Ergon Energy Queensland Pty Ltd	Phone
Mohan Kuppusamy	Jemena	Melbourne
Nirav Rajguru	Jemena	Melbourne
Patrick Mulrooney	EDMI	Melbourne
Paul Willacy	Aurora Energy	Melbourne
Phil Gardiner	CitiPower and Powercor	Melbourne
Richard McNulty	United Energy and Multinet Gas	Melbourne
Rob McDougall	EnergyAustralia	Melbourne
Roger Barnes	Lumo Energy / Red Energy	Melbourne
Roy Thompson	AusNet Services	Melbourne
Shadina De Jong	People Energy	Melbourne
Slavko Jovanoski (Chair)	Australian Energy Market Operator (AEMO)	Melbourne
Tom Cole	Metering Dynamics	Phone
Tony Darby	Brave Energy	Melbourne
Ty Crowhurst	Acumen Metering	Melbourne
Warren Brooks	TasNetworks	Phone

Notes (red text highlights action items)

1. Market Readiness Strategy

- AEMO presented v0.2 of the draft Market Readiness Strategy. The POC-RWG was invited to provide feedback on the Strategy at, and following, the meeting. **AEMO will update the Strategy for the following comments received at the meeting, and for any comments emailed by 19 August:**
 - Clarify section 2.1 and/or earlier in the document to note the Strategy relates to implementation of four POC related rule changes only (i.e. metering competition; meter replacement processes; embedded networks; electricity B2B), and does not relate to other rule changes/reviews considered under the broader AEMC POC reforms.
 - Clarify section 4.3 regarding the distinction between certification and accreditation.
- Other questions and comments made by the POC-RWG at the meeting included:

- The POC-RWG should note matters and external dependencies that are outside the scope of the Market Readiness Strategy (e.g. safety) but may be relevant to some participants' readiness activities, particularly where there are differences between jurisdictional and national approaches. While the POC-RWG is not the appropriate forum in which these matters could be resolved, the POC-RWG may facilitate discussions on such matters from time to time – **AEMO will update the Strategy will be updated to reflect this approach.** Matters that are outside the scope of the Strategy but relate to a specific jurisdiction, may be raised with the appropriate government working group. **AEMO will update the monthly reporting template to enable participants to include, for noting only, readiness related matters that are outside the scope of the Market Readiness Strategy but relevant to individual participants.**
- It was suggested Australian Energy Regulator (AER) participation in the POC-RWG may provide the AER with a better appreciation of the market readiness issues being managed by participants. **AEMO will invite the AER to attend POC-RWG meetings.**

2. Industry Readiness Reporting Plan

- AEMO presented v0.1 of the Industry Readiness Reporting Plan. The POC-RWG was invited to provide feedback on the Plan at, and following, the meeting. **AEMO will update the Plan for the following comments received at the meeting, and for any comments emailed by 19 August:**
 - To assist in highlighting potential readiness issues for individual or a class of participants, consideration should be given to including, for example, an additional reporting criterion in the monthly reporting template asking the respondent if they have contingency measures in place to address readiness issues that pose a risk to their readiness for “go-live”.
 - To assist in highlighting potential readiness issues for individual participants operating in multiple jurisdictions, as well as to highlight potential differences in regulatory approach, consideration should be given to restructuring the monthly reporting template such that it accommodates participant reporting by jurisdiction.
 - To reflect the multiple functional roles of some participants, consideration to be given to restructuring the monthly reporting template such that it accommodates monthly reporting by functional role, as well as by participant.
 - AEMO to review the timing of monthly reporting around the December/January period.
- Other questions and comments made by the POC-RWG at the meeting included:
 - It was noted that centrally coordinated and prepared POC specific communication materials for participants to utilise in their engagement with end-use customers is not planned to be conducted by AEMO or jurisdictional governments.
 - It was suggested that AEMO's Consumer Forum may wish to share and develop key messages with industry regarding issues relating to the start of the new regulatory arrangements on 1 December 2017. **AEMO will inform its Consumer Forum of the POC-RWG's offer to share and develop key messages (n.b. the next scheduled quarterly meeting of AEMO's Consumer Forum is 8 November 2016).**

- It was noted that if AEMO were to request Executive level sign-off on a participant's readiness for "go-live" on 1 December 2017, this matter would likely be discussed at the POC Executive Forum in the first instance. The POC-RWG will be kept informed.

3. Training Workshops Scoping

- AEMO overviewed the proposed approach to participant readiness training, as summarised in the Market Readiness Strategy. Six (6) half-day training workshops are envisaged for 2016-17, with a focus on highlighting participants' key obligations under the revised procedural arrangements and explaining AEMO's approach to readiness related processes:
 - Overview of POC key obligations (October 2016) – targeting general expertise staff.
 - Detailed walk-throughs of POC key obligations – metering competition/meter replacement processes (November 2016), embedded networks (April 2017) and B2B/SMP (April 2017).
 - Overview of AEMO accreditation and registration processes (April 2017).
 - Overview of AEMO industry testing processes (July 2017).
- The POC-RWG was asked to consider the training requirements of their respective organisations (e.g. specific needs, workshop format, training materials) and email comments by 19 August.
- AEMO will prepare a draft scoping document on the training workshops, incorporating POC-RWG comments, for consideration at the next POC-RWG meeting.

4. Next Meeting

- Thursday, 8 September 2016 (to be confirmed).

5. Actions Summary

- Post meeting actions for the POC-RWG are summarised below.

Item	Topic	Action required	Responsible	By
1	Market Readiness Strategy	Email feedback on v0.2 of the Strategy to POC@aemo.com.au	POC-RWG members	19-Aug-16
2	Market Readiness Strategy	Update v0.2 of the Strategy for the next POC-RWG meeting	AEMO	01-Sep-16
3	Industry Readiness Reporting Plan	Email feedback on v0.1 of the Plan to POC@aemo.com.au	POC-RWG members	19-Aug-16
4	Industry Readiness Reporting Plan	Update v0.1 of the Plan for the next POC-RWG meeting	AEMO	01-Sep-16
5	Training Workshops Scoping	Email POC training requirements to POC@aemo.com.au	POC-RWG members	19-Aug-16

6	Training Workshops Scoping	Prepare draft scoping document on the training workshops for the next POC-RWG meeting	AEMO	01-Sep-16
7	General – AER	AEMO to invite AER to attend POC-RWG meetings	AEMO	01-Sep-16
8	General – AEMO's Consumer Forum	AEMO to inform its Consumer Forum of the POC-RWG's offer to share and develop end-user key messages on the start of the new regulatory arrangements	AEMO	08-Nov-16